

Scottsburg Rural Fire Department
Board Meeting Agenda for October 23, 2024

1. Open board positions. Recording minutes. Process to fill vacancy.
2. Job descriptions. SDAO recommendations for book keeper and chief. Role of chief in managing, hiring, and firing.
3. Book keeping. Discuss appointing Kevin Fort for book keeping.
4. Banking. SDAO recommends two signatures on checks. Discuss policy, and who should be on bank account.
5. Public notice. Discuss locations and policy for notifying public of board meetings and agenda items.
6. Policy for delegating tasks to board members. SDAO recommends putting it in writing when asking board members to do something.
7. Water tanks. Contact person says \$6,825 per tank if brought to Scottsburg. Must take possession within three weeks. Cost overage expected to exceed grants for tanks. Option of selling one tank on consignment in CA. Delivery to CA dealer from winery where presently located would be \$1,600 per tank. Tanks can be buried. No plumbing will be performed by dealer. Discuss issues and options.
8. Building inspection: plans for remodel were never approved. No plans on file. Plans examiner had questions that were never addressed. The plans were rejected. The permit fees were never even paid. Supervisor says he is just going to approve everything as is, but the permit fees of \$882.39 must be paid to the county.
9. A 1987 Honda Civic was donated to the department. Discuss selling and price range.
10. Other business to discuss.